



# ST. LUCY'S PRIORY HIGH SCHOOL

Dear Incoming Parents and Returning Parents:

FACTS Grant & Aid Assessment will be conducting the financial need analysis for St. Lucy's Priory High School for the upcoming 2017-2018 school year. FACTS has acquired the business of Private School Aid Service (PSAS), which is the company that St. Lucy's worked with previously to determine financial aid awards.

Incoming freshman families applying for financial aid will need to complete an application and submit the necessary supporting documentation to FACTS Grant & Aid Assessment by **Wednesday, February 1, 2017**.

*NOTE: If an incoming freshman has an older sibling(s) at St. Lucy's, families must complete the Incoming Freshmen FACTS Application by the February 1, 2017 deadline and can include the older sibling(s) on that form.*

Returning families applying for financial aid will need to complete an application and submit the necessary supporting documentation to FACTS Grant & Aid Assessment by **Wednesday, March 1, 2017**.

Applicants can apply online at [stlucys.com](http://stlucys.com). The FACTS link is available under the Admissions tab/Tuition and Financial Aid. The application fee is \$27 and must be submitted to FACTS. Once an online application has been completed, the following information will need to be sent to FACTS to complete the application process:

- Copies of your most recent Federal tax forms including all supporting tax schedules:
  - Incoming freshmen parents must submit tax documentation for 2015.
  - Returning families must submit tax documentation for 2016.
- Copies of your most recent W-2 forms for both you and your spouse.
- Copies of supporting documentation for Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and TANF.

*All supporting documentation can be uploaded in pdf format online.*

Documentation can also be faxed to 866-315-9264 or mailed to the address below. Please be sure to include the applicant ID on all faxed or mailed correspondence.

FACTS Grant & Aid Assessment  
P.O. Box 82524  
Lincoln, NE 68501-2524

**If you have questions or concerns about the application process, you may speak with a FACTS Customer Care Representative at 866-441-4637.**