Sync St. Lucy's Team Schedules With Your Calendar!

Calendar Subscription URL:

http://www.home-campus.com/schedules.ics?id=MjAxMy0xNCwlMDIsLA==

Apple iCal - Mac
1. From within iCal, choose "Subscribe" from the "Calendar" menu at the top of your screen.
2. Enter the full URL (listed above) to the desired iCalendar file in the "Subscribe to:" box and click "Subscribe".
3. iCal will then download the calendar and bring you to a screen which allows you to give a title to that calendar.
Check the "Refresh:" checkbox and select "every day" which will instruct iCal to check for updates to the calendar
on a daily basis.
4. That's it. Your new calendar will appear, and you can choose to show or hide it by selecting or deselecting the calendar's title in the "Calendars" screen.

Apple iPhone
1. On the iPhone navigate to Settings -> Mail, Contacts, Calanders -> Add Account -> Other -> Add Subscribed Calendar
2. Enter the full URL (listed above) to the Server field. It may be easier to email yourself the the ics link then copy and paste
it on the iPhone
3. Click Save after the calendar has been downloaded
4. That's it. Your new calendar will appear, and you can choose to show or hide it by selecting or deselecting the calendar's title in the "Calendars" screen.

Microsoft Outlook 2007 - Windows:
1. In Outlook 2007 go to File -> Import and Export
2. Choose Import an iCalendar (.ics) or vCalendar file (.vcs)
3. Navigate to the saved ics file or enter the full URL (listed above) to the desired iCalendar file
4. You will be prompted to either save the schedule as a new calendar in Outlook (select Open as New) or import it into
your default Outlook calendar (select Import)

Microsoft Outlook 2010 - Windows:
1. Open Outlook 2010
2. Select top Menu File -> Open -> Import
3. Choose Import an iCalendar (.ics) or vCalendar file (.vcs)
4. Navigate to the saved ics file or enter the full URL (listed above) to the desired iCalendar file.
5. Click OK

Google Calendar
(Any computer with a web browser)
1. Go to http://www.google.com/calendar and sign in. If you do not have a Google Account create one using the link provided at the bottom of
the page.
2. Click on "Add" in the "Other Calendars" box located at the bottom of the menu on the left.
3. Under Add select "Import calendar".
4. In the popup window, click "Choose file" to select the iCal file you downloaded above.
5. Choose the calendar you'd like to import the schedule into using the "Calendar" drop-down. NOTE: If you don't want
to import the schedule into an existing calendar, close this window and add a new calendar by clicking "Add" under
"My calendars". Then repeat the steps above to import.

Yahoo beta Calendar
(Any computer with a web browser)
1. Go to http://www.yahoo.com/calendar and sign in. If you do not have a Yahoo Account create one using the link provided
at the top of the page.
2. Click on the "+" sign located next to Calendars on the menu on the left, select "Subscribe to Calendar".
3. Enter the URL of the iCalendar file, and select "Next" on the top menu. Add text to "Display As" and select "Save"
on the top menu.
4. The new calendar will now appear and is accessible from the Calendars menu located on the left hand side of the screen.